

Stage Management Apprentice

Responsible for:

- Work as the Assistant Stage Manager under an AEA or other professional Stage Manager
- Assist with all preparatory paperwork and of the rehearsal spaces
- Assist with the running of rehearsals or run secondary rehearsals
- Handling either Props Tracking or Costume Tracking for the rehearsal process
- Maintaining communication and updates with department heads
- Working either backstage or as an operator for performances.
- Management of all Show Ops including Wardrobe
- Maintaining paperwork and rehearsal items as necessary.

Requirements:

- High school diploma or recent college graduate
- Experience in Stage Management or similar experience
- Excellent organization, problem-solving, and communicative skills
- Must be able to lift 25 pounds, and push/pull up to 75 pounds
- Must be able to climb ladders and scaffolds, and use a personnel lift when necessary
- Clean, efficient, and a self-starter
- Must have own vehicle